

As per the NEP 2020  
(Effective from Academic Year 2024-2025 onwards)

**ABILITY ENHANCEMENT COURSES**

For Under-Graduate Programme

Semester-I



**Faculty of Arts/Commerce/Science/BCA**

**Pandit Deendayal Upadhyaya Shekhawati University**

**Sikar (Rajasthan) 332024**

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(CBCS) As per the NEP 2020 (Semester I to IV)  
w.e.f. the Academic Session 2024-25

## Semester-I

### ABILITY ENHANCEMENT COURSES

Semester	Ability enhancement Courses	Credits	Course Code	Credit distribution of the course			Eligibility criteria
				Lecture	Tutorial	Practical/ Practice	
I	Creative Writing	AEC (2)	24BAC5101T	2	0	0	10+2 from any recognized Board
OR							
I	English Communication	AEC (2)	24BAC5102T	1	0	1	
OR							
I	Environmental Studies	AEC(2)	24BAC5103T	2	0	0	

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# Ability Enhancement Course (ACE)

## Creative Writing Syllabus

### Course Objectives:

The Learning Objectives of this course are as follows:

- To build creative writing skills of students in the main modes of creative writing poetry, fiction (novel, short stories), non-fiction (life narratives, autobiographies and biographies) and drama.
- To inculcate practical skills in students by mapping their creative talent which be beneficial for employability too.
- To perform hands-on-activities to students to develop their creative skills through practical sessions.

### Learning Outcomes:

The Learning Outcomes of this course are as follows:

- After studying this course, students will be able to be sensitive to the texture of literary language.
- After studying this course, students will be able to develop craft in creative writing.
- After studying this course, students will be able to develop sense of expressing themselves through poetry/short story/biography.
- After studying this course, students will be able to induce an understanding of the relationship between an individual and society.
- After studying this course, students will be able to get into different fields and pursue versatile career opportunities.
- After studying this course, students will be able to develop an understanding of theatre and performance through drama will also help them to develop observatory and behavioural skills.
- After studying this course, students will be able to develop a critical thought process and a knack in putting it in words. Students may also utilise the learnings of proofreading and editing for their academic and professional growth.
- After studying this course, students will be able to go for publishing their own work.
- After studying this course, students will be able to write a book and submit to professional bodies & academic organisations.

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## Ability Enhancement Course (AEC)

Course Title:	Creative Writing	Course Code: 24BAC5101T
<b>Total Lecture hour: 26</b>		<b>Hours</b>
<b>Unit I</b>	<ul style="list-style-type: none"> <li>• Introduction to Creative Writing- Meaning, Importance</li> <li>• Imagination &amp; Writing- Peer-interaction, Activities on Imagination</li> <li>• Tropes, Motifs and Figures- Learning tropes, motifs and figures through videos, Discussion on the findings</li> <li>• Craft of Writing- Figure of Speech, Word Play, Character Creation</li> <li>• Character Creation- Dialogue Enaction, Learning Characters through discussion on famous writings, Character Analysis, Writing activities on creating different types of characters (gender/social background/ethnicity etc.)</li> </ul>	7
<b>Unit II</b>	<ul style="list-style-type: none"> <li>• Close Reading</li> <li>• Analysis and Interpretation- Reading different works in Literature, Discussion in small groups, Practice Writing Session</li> <li>• Proofreading &amp; Editing- Practice sessions on Proofreading &amp; Editing of different types of writing.</li> </ul>	7
<b>Unit III</b>	<ul style="list-style-type: none"> <li>• Steps of Creative Writing- Pre-Writing, Writing, Post-Writing/Final Draft</li> <li>• Types of Creative Writing- Poetry, Fiction, Non-Fiction (Life Narratives), Drama</li> <li>• Creative Writing &amp; Media- Film Review, Book Review, Other Writings in Media, Submission, Publication</li> </ul>	6
<b>Unit IV</b>	<ul style="list-style-type: none"> <li>• Learning to write Poetry- Reading &amp; understanding Poetry; Practising tone, rhyme, metre, verses; Writing sessions</li> <li>• Learning to write Fiction- Reading &amp; understanding Fiction; Practicing different elements of fiction (Short story, Novella, Novel); Writing sessions</li> <li>• Learning to write Non-Fiction- Reading &amp; understanding Non-Fiction (Biographies &amp; Autobiographies); Practicing different elements of non-fiction; Writing sessions</li> <li>• Learning to write Drama- Reading &amp; understanding Drama; Practicing different elements (plot, character, climax, verbal &amp; non-verbal cues) of Drama; Writing sessions</li> <li>• Submission &amp; Publication (in Print &amp; Digital) - Discussions over how &amp; where to submit and publish (online/offline), Hands-on activities</li> </ul>	6
<b>Reference and Reading Books:</b>		
	<ol style="list-style-type: none"> <li>1. Creative Writing: A Beginners' Manual by Anjana Neira Dev et al. for The Department of English, University of Delhi (New Delhi: Pearson, 2008).</li> <li>2. Improve Your Writing Skills by Arina Nikitina - BookBoon , 2012</li> </ol>	

  
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# Ability Enhancement Course (AEC)

## English Communication

**GRADUATE ATTRIBUTES:** This introductory course in English Communication is designed to equip students from all disciplines with the basics of English Communication skills both written and spoken in a variety of real-life situations. To this end the graduates are expected to acquire, by the end of this course, a comprehensive knowledge of the theory and practical application of communication, especially in English, and to develop communication skills that are crucial to their personal, social and professional interactions. Graduates will also be able to develop complex problem-solving abilities, critical thinking and analytical reasoning which will enable them to think out of the box in the job sector. Having acquired competence in English, the graduates will be able to confidently coordinate and collaborate with others in an inclusive spirit thereby demonstrating their people and leadership skills. The communicative ability of the graduates will reflect their acquisition of digital and technological skills imparted through the necessary inclusion of information and communication technology while teaching.

### COURSE OUTCOME:

After studying / completing the course the students will be able to:

- Understand the process of communication
- speak with confidence and clarity in both formal and informal situations
- identify different purposes for listening in both academic and other contexts
- distinguish purpose, gist and intent of English when spoken and participate in formal and informal conversations adequately
- apply appropriate conventions of intonation, stress and rhythm to speak English with intelligibility and perform different language functions
- distinguish and analyze various types of reading texts
- apply efficient reading techniques to understand the overall idea and specific information in a text
- compose short and long pieces of writing creatively and grammatically for both academic and other purposes

**ASSESSMENT:** \*Practical assessment will involve exercises on speaking and interpersonal skills

Course Title:	English Communication	Course Code: 24BAC5102T
<b>Total Lecture hour: 26</b>		<b>Hours</b>
<b>Unit I</b>	<b>Theory of Communication &amp; Listening Skills</b> <ul style="list-style-type: none"><li>• Meaning, Features , Uses , Cycle, Feedback , Advantages</li><li>• Barriers</li><li>• 7 C ' s of Communication</li><li>• Netiquettes</li><li>• Audio-book Listening &amp; Discussions</li><li>• Note-taking</li></ul>	7
<b>Unit II</b>	<b>Speaking Skills</b> <ul style="list-style-type: none"><li>• Oral Presentation- Audio-Visual aids, Audience &amp; Feedback, Delivery of presentation, Handling Questions</li><li>• Group Discussion- Culture &amp; History , Current Affairs , Society-related</li><li>• Public Speaking- Public Speech, Extempore</li><li>• Interview- Personal, Conversational , Public Practice</li></ul>	7

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<b>Unit III</b>	<b>Reading Skills</b> • Close Reading • Skimming • Scanning	6
<b>Unit IV</b>	<b>Writing Skills</b> • Summarising • Paraphrasing • Note-making • Essays- Expository Essay, Descriptive Essay, Narrative Essay • Letter Writing- Formal Letter, Informal Letter • Reports- Incidence, Newspaper, Organisational Report • Analysis & Interpretation- Textual • Intra & Inter-personal Skills - Monologue, Dialogue	6
<b>Reference and Reading Books:</b> 1. Technical Communication, M.H. Rizvi, Tata McGrawhill 2. Effective Business Communication, Asha Kaul 3. Developing Communication Skills, Krishnamohan 4. Precis, Paraphrase and Summary, P.N. Gopalkrishnan, Authors Press 5. Communication Skills, Sanjay Kumar and Pushplata, Oxford Publication		

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# Ability Enhancement Course (AEC)

## Environmental Studies

### Course Objectives:

To develop the conciseness among the students for Environmental Conservation and Sustainability and to connect the students directly with nature and nature conservation for becoming a responsible citizen of India

### Learning Outcomes:

1. After completion of the course, students will be able to understand the environment and ecological process to sustain the life on earth.
2. Students will be able to recognize the physical, chemical, and biological components of the earth's systems and show how they function.
3. Understand the importance of natural resources such as land, water, energy and forests with special emphasis on their conservation for future prospects.
4. Learn the importance of biodiversity, threats to biodiversity and their conservative measures.
5. Students will also gain knowledge about the components of the environment and their importance in sustainable development.
6. Students will adopt sustainability as a practice in life, society and industry.

Course Title:	Environmental Studies	Course Code: 24BAC5103T
Total Lecture hour: 26		
Unit I	<b>Components of environment:</b> Atmosphere, hydrosphere, lithosphere and biosphere. Scope and importance; Concept of sustainability and sustainable development.	Hours
7		
Unit II	<b>Ecosystems:</b> What is an ecosystem? Structure and function of ecosystem; Energy flow in an ecosystem: food chain, food web and ecological succession. Case studies of the following ecosystems: a) Forest ecosystem b) Grassland ecosystem c) Desert ecosystem d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries).	Hours
7		
Unit III	<b>Natural Resources:</b> Renewable and Non-renewable Resources: Land Resources and land use change; Land degradation, soil erosion and desertification. <b>Deforestation:</b> Causes and impacts due to mining, dam building on environment, forests, biodiversity and tribal populations. <b>Water:</b> Use and over-exploitation of surface and ground water, floods, droughts, conflicts over water (international & inter-state). Heating of earth and circulation of air; air mass formation and precipitation.	Hours
6		

  
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	<b>Energy resources:</b> Renewable and non-renewable energy sources, use of alternate energy sources, growing energy needs, case studies.	
<b>Unit IV</b>	<b>Biodiversity and Conservation:</b> Levels of biological diversity: genetic, species and ecosystem diversity; Biogeography zones of India; Biodiversity patterns and global biodiversity hotspots. India as a mega-biodiversity nation; Endangered and endemic species of India Threats to biodiversity: habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex- situ conservation of biodiversity. Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value	6
<b>Reference and Reading Books:</b>		
	1. Carson, R. 2002. Silent Spring. Houghton Mifflin Harcourt. 2. Gadgil, M., & Guha, R. 1993. This Fissured Land: An Ecological History of India. Univ. of California Press. 3. Sodhi, N.S., Gibson, L. & Raven, P.H. (eds). 2013. Conservation Biology: Voices from the Tropics. John Wiley & Sons. 4. Warren, C.E. 1971. Biology and Water Pollution Control. WB Saunders.	

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